

Xenia Pico

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Education

Rutgers, The State University of New Jersey, School of Arts and Sciences, New Brunswick, NJ
Anticipated Bachelor's of Arts May 2017
Majors: Psychology | Minors: Education and Italian
Grade Point Average: 3.1

Professional Experience

Kilmer Library – Rutgers University New Brunswick **September 2013 – May 2014**

Library Assistant

- Circulate books in and out of the library system as well as shelve books according to their type and tidying up the shelves

Johnson Public Library – Hackensack, NJ **February 2013 – Present**

Children's Department Page/Monitor & Periodicals Assistant

- Circulate books in and out of the library system as well as shelve books according to their type and tidying up the shelves
- Assist patrons in finding appropriate books as well as assist the Program Coordinator with any programming details

Leadership

Student Volunteer Council - VIP member **September 2013 – May 2014**

- Attend a minimum of five SVC events every semester and/or participate in the Semester of Service program for a minimum of five volunteer sessions (totaling 10 volunteer hours per semester)

Latin Images, Special Interest Housing – Historian **September 2014 – May 2015**

- Record and collect all information relating to activities of the organization as well as develop and maintain a structured album that accommodates materials relating to the history of the organization
- Collaborate with the Secretary to make sure all records of the organization are to date and perform any other duties assigned by the President

CAFÉ de Colombia – Vice-President **September 2014 – May 2015**

- Oversee all the committees of the organization and make sure all correspondence is distributed and announced in a timely manner
- Be responsible for the recruitment and retention of all members

Chi Upsilon Sigma, National Latin Sorority, Inc. – Secretary **March 2015 – Present**

- Take minutes at meetings and respond to emails accordingly

Volunteer

Community After School Tutoring – Youth Empowerment Tutor **September 2013 – Present**

- Provide the youth with activities and guidance that enhance their developmental skills in language, math, thinking, problem-solving, and positive self-esteem
- Assist the youth in developing into healthy and productive adults in their community by providing them with a safe haven and transforming programs
- Inspire the youth to maintain healthy relationships with family and peers and get involved in their community while growing physically, intellectually, emotionally, and spiritually